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| PRACTICAL INFORMATION**Steering Platform on Research for** **Western Balkan Countries****Meetings in Trieste**23-**24 September 2014** |

**Meeting series**

Separate agenda and individual invitations are circulated for each of the meetings. The events shall allow combining participations and open doors in view on more and better cooperation on research and innovation.

* 23 September 2014: Get together reception hosted by CEI Secretary General, Amb. Giovanni Caracciolo di Vietri at Harry’s Grill of Hotel Duchi d’Aosta – Piazza Unità d’Italia
* 24 September 2014: Steering Platform on Research for Western Balkan Countries
* 24 September 2014: Meeting of CEI Ministers for Science and Technology
* 24-25 September 2014: Conference on the 'Evolving Landscape of Research Infrastructures in Europe'
* 25 September 2014: Visit to the institutions belonging to the CEI Science and Technology Network

**Registration of delegations / participants**

Participants of the Steering Platform meeting are kindly requested to register by **filling out the Registration Form at the following link**:

<http://survey.zsi.at/index.php/871744/lang-en>

as soon as possible (in any case before September 18, 2014) and to get in touch with office@wbc-inco.net in case you have any problems with the form.

**Meeting Venue**

Hotel Savoia Excelsior, Riva del Mandracchio, 4; 34124 Trieste; Italy

<http://www.starhotels.com/en/our-hotels/savoia-excelsior-palace-trieste/>

How to reach Hotel Savoia Excelsior: <http://www.starhotels.com/en/our-hotels/savoia-excelsior-palace-trieste/location.html>

**Accommodation**

Hotel Urban s.r.l. / Sede Leg. Androna Chiusa 4 / 34121 Trieste

Tel. +39 040 302065 / fax +39 040 307223

info@urbanhotel.it

[www.urbanhotel.it](http://www.urbanhotel.it) / [www.hoteljamesjoyce.com](http://www.hoteljamesjoyce.com)

**For WBC participation supported by RCC**, a contingent has been reserved by the local organisers for a room rate of 119 euro – sponsored WBC participants are kindly asked to inform CEI (Ms. Paola Plancher, plancher@cei.int) and RCC (Ms. Elivra Ademovic, Elvira.Ademovic@rcc.int) about the booking. Reservation shall be made **as soon as possible**!

<http://www.urbanhotel.it/en/where-we-are/> (how to reach Hotel Urban)

Other suggested hotels for accommodation (for special rates, when booking, you can mention the word “CEI”):

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| **NH HOTEL TRIESTE \*\*\*\***  |
| **Jolly Hotel Trieste** | Corso Cavour, 7 Tel. +39 040 7600055Fax +39 040 362699nhtrieste@nh-hotels.com <http://www.nh-hotels.it>   |
| **HOTEL CONTINENTALE \*\*\*\*** |
| **Hotel Continentale** | Via San Nicolò, 25Tel. +39 040 631717Fax +39 040 638816booking@continentalehotel.com<http://www.continentalehotel.com>  |
| **HOTEL COPPE \*\*\*\*** |
| http://s3.amazonaws.com/europaconcorsi/project_images/2649468/hotel_coppe_ts1_large.jpg | Via Mazzini, 24 Tel. +39 040 761614Fax + 39 040 772199info@hotelcoppetrieste.it <http://www.hotelcoppetrieste.it> |
| **HOTEL CITTA’ DI PARENZO \*\*\*** |
| http://www.cat-trieste.com/files/associati/dormire/14/images/photo/big/hot1.jpg | Via degli Artisti, 8Tel. +39 040 631133 Fax +39 040 367510info@hotelparenzo.com <http://www.hotelparenzo.com>  |
| **HOTEL FILOXENIA\*\*\*** |
| stanza2 | Via Mazzini, 3Tel. +39 040 3481644Fax +39 040 661371info@filoxenia.it <http://www.filoxenia.it>  |

**Arrival in Trieste**

[**Trieste** **Airport – Ronchi dei Legionari**](http://www.aeroporto.fvg.it/)

> distance from Trieste: 33 km

It has direct connections (non-stop flights) from Alghero, Bari, Belgrade, Birmingham, Brussels – CRL, Cagliari, Catania, London – STN, Milano – LIN, Munich, Naples, Nice, Olbia, Paris – BVA, Rome – FCO, Trapani and Valencia. [**Airport website:**](http://www.aeroporto.fvg.it/) http://www.aeroporto.fvg.it/

The bus timetable (line 51) can be found at: www.aptgorizia.it. The shuttle runs every 30 **minutes, it costs 3 euros (4 euros if the ticket is purchased on the bus) and it takes approximately an hour to get to the city center.** [Bus schedule](http://www.area.trieste.it/opencms/export/area/en/About-us/Collegamenti-AEROPORTO-FVG-Inverno-2012-2013.pdf): <http://www.area.trieste.it/opencms/export/area/en/About-us/Collegamenti-AEROPORTO-FVG-Inverno-2012-2013.pdf>

Tickets can be purchased at the airport from the 24-hour automatic ticket machines, located inside (arrivals hall of the passenger terminal, next to the main exit door) and outside the airport (on the covered walkway, in front of the the bus stops) or at the tourist information counter - Infopoint Turismo FVG (arrivals hall of the passenger terminal).

**Taxi**. The fare from the airport to Trieste town centre amounts to approximately € 60, more information [www.taxiaeroportofvg.it](http://www.taxiaeroportofvg.it). There is also a car-rental service with driver (for information +39.335.137.3000 or [www.taxicarfvg.it](http://www.taxicarfvg.it)).

[**Venice** **– Marco Polo International Airport**](http://veniceairport.it)

> Distance from Trieste: Km 120

Info and flight schedules can are available from the [Airport website](http://veniceairport.it):<http://veniceairport.it/>**. Among other destinations, it has direct flights to Tirana, Vienna, Brussels, Dubrovnik, Spalato, Helsinki, Dublin, Riga, Lisbon, Luxembourg, Malta, Chisinau, Oslo, Prague, Stockholm, several Italian, Dutch, French, German, Greek, UK, Spanish, Swiss, Turkish cities (see http://www.veniceairport.it/voli/destinazioni-dei-voli.html).**

From the Airport to Venezia Mestre Railway Station there is a bus shuttle connection (the bus fare is 3 euros; timetables and information at [www.atvo.it](http://www.atvo.it)) or a local bus (number 15: [www.actv.it](http://www.actv.it)). There is a regional train to Trieste every hour; the trip will last a little less than 2 hours. For timetables check [www.trenitalia.com](http://www.trenitalia.com).

[**Ljubljana Airport**](http://www.lju-airport.si/)

> Distance from Trieste: km 95

Info and flight schedules can are available from the [**Airport website**](http://www.lju-airport.si/)**:** http://www.lju-airport.si/

For flight schedules and airport information, including the schedule of the bus going from the airport to Ljubljana Train Station, see [www.lju-airport.si](http://www.lju-airport.si). Notice that the train from Ljubljana to Trieste will not reach Trieste Central Station but only Trieste Villa Opicina; from there, the city center can be reached by bus (www.triestetrasporti.it) or by taxi

The Slovenian company GoOpti operates dedicated low-cost shuttle services on request to/from several Slovenian and/or Croatian destinations. Bookings can be done [online](http://www.aeroporto.fvg.it/en/come_arrivare/www.goopti.com) or via their call-centre. <http://www.goopti.com/en/transfers> (e.g. a transfer from Ljubljana Airport (LJU), Ljubljana, Slovenia 2014-09-23, pick-up 13:00–15:00 to Trieste Centrale railway station, Trieste, Italy 2014-09-23, drop-off no later than 16:30 for 2 people in a shared transfer is approx. 25-30 euro.

A shuttle bus service connects the airport to the town centre and the railway station (journey takes approximately 30 minutes).

**By train**

Trieste can be reached with Eurostar and Intercity trains from the most important Italian cities. See the **[Railway timetable](http://www.ferroviedellostato.it/cms/v/index.jsp?vgnextoid=3fdbe14114bc9110VgnVCM10000080a3e90aRCRD" \t "_blank)**

**By car**

Trieste by car may be reached via:

Motorway A4, Venice–Trieste: (toll) exit at 'Prosecco-Trieste Centro'; follow the signs to Villa Opicina then to Trieste Centro.

Motorway A23 Palmanova-Udine-Tarvisio: (toll; coming from Austria) exit at 'Lisert'.

Highway 14 Costiera, panoramic road: coming from Motorway A4 Venice-Trieste, exit at 'Sistiana-Trieste Centro'; the Highway will reach the city center.

Highway 202, Triestina

Highway 15, Via Flavia Capodistria (Koper): Rabuiese State Border (coming from Slovenia).

Highway 58 della Carniola: Lubiana–Fernetti–Opicina State Border (coming from Slovenia); link with Highway 202.

**Moving around by taxi**

Possible phone numbers: +39 040 307730; +39 0481-779193